

INDEPENDENT PROFESSIONAL CLERKING SERVICES

**The St Cuthbert's Roman Catholic Academy Trust**

Minutes of a meeting of the Audit and Risk Committee  
held at St Mary's College on 17 March 2022 at 7.00pm

PRESENT: Mrs L Dyas, in the Chair,  
Mr P Fearnley, Mr G Fitzpatrick, Mr D Holtby, Ms J Moxon

IN ATTENDANCE: Mrs K Siedle, Chief Operating Officer, Primary  
Mrs S Teasdale, Chief Finance Officer

It was noted that the meeting had started later than planned due to the special meeting held at 6.00pm. In view of this, non-urgent agenda items would be deferred to the next meeting. Discussion would be focussed on key areas and any issue not addressed would be considered at the next meeting.

15 APOLOGIES. No apologies for absence were received.

16 DECLARATIONS OF INTEREST. No declarations were submitted in addition to those already received.

17 MINUTES OF THE LAST MEETING.

RESOLVED: that the minutes of the meeting held on 20 January 2022 be confirmed as a correct record and signed by the Chair.

18 MATTERS ARISING FROM THE MINUTES. There were no matters arising.

19 REPORT FROM THE ACCOUNTING OFFICER. It was noted that the Accounting Officer's report would be presented at the next meeting.

20 ESFA REPORTING. It was noted that key messages received from the ESFA would be presented at the next meeting.

21 RISK REGISTER. The CFO advised that this would be a key discussion point for the next meeting.

22 AUDIT AND ASSURANCE REPORTING. An internal audit scheduled for the previous week had been cancelled due to Covid; it would be rearranged.

23 GDPR AND DATA PROTECTION. This item would be reported in Part B (minute 29 refers).

24 CYBERCRIME. The CFO advised that cybercrime had been identified as a high-profile risk area across the education sector by the ESFA and external auditors. She reported that although additional insurance was in place to cover the potential impact, the best defence would be to educate staff, students and other system users. Specific training had been delivered and newly issued, national on-line training, would be circulated to all staff.

25 DATES AND TIMES OF NEXT MEETINGS. Dates and times for meetings were confirmed as follows:

- ~~12 May~~ (subsequently changed to 19 May) and 7 July 2022

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signature of Chair

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**PART B - NOT FOR PUBLICATION**

**Confidential items covered by the Articles of Association.**

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signature of Chair